

HANFA YOUTH AND SOCIAL CLUB

Application/Needs Assessment

Information provided will help the coordinators and volunteers to ensure the specific needs and requirements of each individual member are met whenever possible. Although you may have filled in forms before, children's and young person's needs change and it is important to give us as much information as possible if we are to meet your child's/young person's individual needs.

All information will be treated in the strictest confidence and divulged only on a need to know basis to trustees and support workers.

Name of young person	
Preferred Name	
Address	
Date of birth	
Telephone (Home & mobile)	
Emergency contact name	
Emergency contact number	
Please tell us if there are any behavioural issues of which we need to be aware	
Please include circumstances, environments, triggers and phobias	
Please advise on how to give appropriate support to alleviate any behavioural difficulties	
Are there any habits or comforters that a Volunteer or Support Worker should be aware of?	

<p>Are there any medical conditions that we need to be aware of that require any specific support whilst attending the club? If yes please give details</p>	
<p>Are there any dietary needs that we should be aware of? Please list</p>	
<p>Are there any communication difficulties we should be aware of (speech, signing, pictures or any other means) What else do we need to know to be able to communicate appropriately?</p>	
<p>What support is needed to use the toilet? (i.e. prompting, personal help) Please be aware that we are only able to offer assistance, we do not have changing facilities</p>	
<p>What type of activities are particularly enjoyed?</p>	
<p>What type of activities are particularly disliked?</p>	
<p>Please tell us if there is any additional information that will help make the time spent at the youth and social club more enjoyable</p>	

I confirm that the information given is factual and correct and I agree to it being shared with coordinators and volunteers as necessary.

I do/do not consent (please delete as appropriate) to photos being taken and used for the purpose of publicising HANFA's activities either online or in leaflets/brochures.

Signed: _____ Parent/Guardian. Date: _____

And/or

Signed: _____ Young person. Date: _____

I hereby confirm that I have read, understood and will act accordingly upon the information given.

Coordinator: _____ Date: _____

Volunteer: _____ Date: _____

Thank you for taking the time to fill in this form. Please return the completed form to one of the coordinators or email to info@hanfa.org.